

**ADIRONDACK CENTRAL SCHOOL
WEST LEYDEN ELEMENTARY
AUDIT COMMITTEE MEETING
WEST LEYDEN, NY 13489**

DRAFT

AUDIT COMMITTEE MEETING MINUTES – October 8, 2019

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer - President Almanda Sturtevant – Vice-President John Abdo Bruce Brach Mark Emery Richard Gallo Doug Muha	Edward Niznik Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Jill Schafer, WL Principal/Tech Director; Jill Rowlands-Will, MS Principal; Wendy Keehfus-Jones, BE Principal; Wendy Foye, CSE Director; Dan Roberts, Assist. HS Principal; Cynthia Lauzon, Athletic Director; Cameron Teachout, Director of Facilities III; Brian Maneen, Transportation Supervisor Marie Yager, Deb Burrows
<u>MEMBERS EXCUSED:</u>	

At 5:30 p.m. Board members were given a tour of West Leyden Elementary by Mrs. Jill Schafer, Principal.

At 6:00 p.m. Mr. Kramer, Board President, called the meeting to order.

Mr. Abdo moved and Mr. Gallo seconded; carried 7-0; to go into executive session to discuss ATA negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 6:45 p.m. Mrs. Sturtevant moved and Mr. Emery seconded, carried 7-0; to go to the Audit Committee meeting.

Mr. Kramer called the Audit Committee meeting to order at 6:46 p.m. and led the recitation of the Pledge of Allegiance.

Auditor Presentation:

Mrs. Amy Rapholz, Independent Auditor with the Stackel & Navarra Accounting Firm, handed out booklets containing the results of the 2018-2019 Audit that was conducted this past July by the firm. The audit is conducted of basic financial statements as the school is a business. Mrs. Rapholz went over the highlights of the audit consisting of the district's assets, liabilities, fund balances, revenues, expenditures and other financing sources. No deficiencies in internal control were found. No instances of non-compliance were found. Mrs. Rapholz answered questions from the Board.

At 7:07 p.m. the Audit Committee meeting adjourned to the Regular meeting immediately following.